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MEMORANDUM FOR THE RECORD

DATE: 20 April 1979

SUBJECT: Conversion to the APEX System ☐

1. Discussions were held on 18 April 1979 in the office of the Chief, ☐ for the purpose of estimating the amount of effort, in mortal hours, required in the Office of Communications to convert to the APEX System. Participating in the discussions were ☐

2. Based on the agreed understanding that APEX conversion involves, essentially, the changing of Codewords and Caveats currently used to define classification, category or special handling requirements on messages, OC ☐ provided the following estimates:

a. Conversion to the APEX System would incur minor re-programming in OC systems, equivalent to roughly 120 mortal hours total, if the changes fell within the existing size limits for line 12 (the classification line) of the message format.

b. If the changes also required increasing format line 12 beyond the current size limits, the required re-programming effort would be increased tenfold, and, in all probability, it would be necessary to redesign and produce a revised Agency Outgoing Message form. ☐

3. The above estimates were passed to ☐

Manager, ☐

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